



Parent Leadership Council

Charter

(Revised 04.19.19)

Purpose

The purpose of the Parent Leadership Council (PLC) is to serve as the organizing body for the parents and guardians of all current and former students at Olin College. The PLC serves at the pleasure of the Vice President for Advancement (VPA) and is supportive in nature. It oversees special initiatives in the best interests of Olin students, on behalf of all parents. In addition, the PLC offers service, support and counsel to the college through the VPA on issues of importance to the college.

Membership

The PLC shall consist of no more than 18 members who serve two year, staggered terms, renewable once. There shall be three parent members from each class, first year through senior, up to two at-large members and up to four alumni parent members. Terms are renewable once, and active involvement by the board member during his/her/their first term will be considered during the renewal process. New members shall be appointed by the VPA upon recommendation by the highest level staff member of the Family and Alumni Relations office. The three first-year parent appointments shall be made no later than two weeks in advance of the Fall PLC meeting, and the upper-class parent, alumni parent appointments and members at large positions shall be made by May 1. The VPA shall serve as an ex-officio member of the PLC.

Meetings

The PLC will meet on campus once each fall in conjunction with Family Weekend, and will conduct one meeting via teleconference in the spring. With the exception of the alumni parent representatives, there is a preference that PLC members will attend the on-campus fall meeting. There is an expectation that alumni parents will participate via teleconference. Between meetings, telephone calls or e-mail communications will be used to conduct business. Travel expenses will be the responsibility of the members.

Leadership

Leadership will be provided by a Chair, Chair-elect, and Secretary. The PLC will select these officers from among returning members in consultation with the VPA or the Director of Annual Giving and Family and Alumni Relations (DAGFAR). The Chair will serve a term of two years, consisting of one year as Chair-elect followed by one year as chair. The Chair is invited and encouraged to take part in the President's Council on-campus meetings. If present for the President's Council meeting, travel and lodging will be the responsibility of the Chair. The secretary will serve a term of one year, which may be extended by the DAGFAR. The responsibilities of the Secretary will include documenting the Parent Leadership Council meetings and providing updates to the PLC.

Responsibilities of Members

Members of the PLC will be expected to provide service, support and counsel to help advance the college on issues of importance, and to advocate for the college with prospective students, employers, donors,

and other constituencies as appropriate. Topics of central importance will include student recruitment, student life and professional development, fostering a college environment of innovation and continual improvement, external and corporate relations, and strategies and approaches for developing philanthropic support for the college and its programs.

PLC Communication to Olin Leadership

At least once a year the PLC Chair and the DAGFAR will provide a report to the VPA on the prospective initiatives proposed by the PLC and the conclusions or ongoing progress of current initiatives happening throughout the academic year. The DAGFAR will ask that the VPA share with the president at their next meeting if appropriate.