Curriculum:
Can alumni audit Olin courses? What would the procedures be? Would there be costs involved?
This may be a possibility in the future. The issue will require further exploration as the college enters into strategic planning over the next year as the planning will include class size and resources allocation.

How will alumni be apprised of the ongoing conversation about auditing courses?
The Office of Institutional Research surveys the alumni, at 6 months, 1 year and then 5 yrs. out. PGP also surveys alumni about their post graduate plans and opportunities. During either of these surveys we could include a section regarding interest in auditing courses at Olin. If any changes regarding auditing courses, alumni will be notified.

Library:
What library resources can alumni use? Will alumni have access to library databases if on campus?

The following has been pasted from the Library’s Alumni page (http://library.olin.edu/library_services/alumni.aspx) which is also linked to on the Alumni site (http://www.olin.edu/alumni/):

Olin alumni have lifetime library privileges. Alumni borrowing cards are necessary to check out all items. Stop by the library circulation desk during our public hours, 9 a.m. to 5 p.m. (Mon-Fri) to obtain your borrowing card. Circulating books may be checked out for 4 weeks, music for 3 weeks, visual materials for 3 days.

Olin library’s contracts with database vendors do not include remote access to alumni. However, alumni may access Olin databases while visiting campus during our public hours, 9 a.m. to 5 p.m. (Mon-Fri). Also, Massachusetts residents may continue to access the Infotrac databases.

Your public library will have access to a wide range of materials, both on-site and remotely. Many of these resources will vary from state to state. Check your local library web site or ask a reference librarian about local resources.

Will alumni have after-hours access or do they follow public hours?
Alumni are required to follow the public hours of the library because of safety, insurance and capacity concerns, all of which have significant cost implications as well. Alumni
can still search the catalog at any time and request Olin books be delivered to local public libraries via ILL.

Facilities:
Can alumni use the Foundry or other College resources for start-up companies?
No. Unfortunately this jeopardizes the College’s tax-exempt status.

Are the machine shops (mini-shops or main shop) available for use by alumni?
Not at this time. There are a number of concerns in this area including major liability and capacity management factors which would substantially increase as well as add costs currently not covered. At this time, we must offer such resources to our current students on a “first come first serve” basis.

Are the Science Labs (biology, chemistry, material science) available for use by alumni?
Same answer as above.

Can we get prox cards that, at least, provide access to the Library/Olin Center?
Same answer as above. Note that each card would cost at least $5, plus costs associated with managing the cards (on the front end as well as a prorated card charges on the back end of the software) as well as costs associated with the process of handling lost or misplaced cards (includes security implications).

IT and Communication:
(also see IT’s Graduating Student Notice: http://it.olin.edu/announceDisplay.cfm?id=91 for more information)

Can alumni still participate in the Dell purchase plan that Olin has?
Alumni can purchase off the Olin Dell site with our discount at the present time. If anything changes, alumni will be notified.

What is the procedure for requesting access to Olin Computing Resources?
Alumni access to Olin computing resources would be on a case by case basis based on need. If an alumnus is working on an Olin project or research and requires access to internal resources, the alumnus would have to be sponsored by the project/research principal who would make the request detailing exactly what that individual would need and for how long. Computing resources would not be available just because someone would want to use them - there must be a specific, documented need from within Olin and not from the individual.

Is it possible to extend the warranties on our Olin laptops?
Graduates Dell laptop’s warranty and complete care policy expire in July after Commencement. We will be transferring official laptop ownership to each of graduate by the end of May. This requires that we provide Dell with a permanent address, phone number and email address for each graduate. IT will be using the information that alumni provided to the Registrar in the fall of their senior year. Once ownership is transferred, the owner is no longer viewed as an Olin community member and we’re not allowed to service the systems under warranty. Alumni may contact Dell directly to have an onsite service technician dispatched until that time. Checkout the IT web site for information re: Dell service.
Should students who leave Olin early get @alumni forwarding addresses?

Only those alumni who have officially graduated or walked at Commencement but are a course or two short from completing degree requirements from Olin will receive this forwarding address.

How can alumni email all Olin alumni? How can alumni email graduates of a particular class? How can alumni email the class including non-graduates of that class year but those that would like to be connected? Who maintains such information?

**Alumni-all@lists.olin.edu [sign up]**

*Members:* graduate alumni from all classes, members of Olin cabinet (Rick Miller, Joanne Kossuth, Charlie Nolan, Tom Krimmel), former community members (students who left but didn't graduate, staff/faculty no longer at Olin), Olin staff as appropriate (Krissy Raposa, Sally Phelps). Moderated by: Krissy and the alumni reps.

*Purpose:* general announcements to alumni, Olin event invitations, general survey solicitations, etc.

**Alumni-only@lists.olin.edu [sign up]**

*Members:* graduate alumni from all classes– no one else. Moderated by: the alumni reps.

*Purpose:* communication among graduate alumni only, can be used for voicing concerns about Olin/alumni affairs without other community members hearing about it, or for planning an alumni surprise party. Use these lists to reach only those who have officially graduated.

**Alumni-20XX@lists.olin.edu [sign up: 2006; 2007; 2008; 2009]**

*Members:* graduate alumni from the specified class, those whose graduation requirements are pending with the Registrar and those who have declared their social year as specified class, members of Olin cabinet (Rick Miller, Joanne Kossuth, Charlie Nolan, Tom Krimmel), Olin staff as appropriate (Krissy Raposa, Sally Phelps). Moderated by: Krissy and the alumni reps of that specified class.

*Purpose:* communication pertinent only to the specified class.

**Alumni-20XX-friends@lists.olin.edu**

*Members:* non graduate alumni from the specified class who would like to remain associated with that year but have not graduated from Olin nor plan to. The alumni class reps for that specified class and Olin staff as appropriate (Krissy Raposa) are also members. Moderated by: Krissy and the alumni reps of that specified class.

*Purpose:* This list is typically used in conjunction with Alumni-20XX@lists.olin.edu to open the communication channels between both graduate and non graduate alumni of a specific year.
Randomness@lists.olinalumni.org [sign up]

Members: some alumni and anyone else who has signed up. This list is not moderated.

Purpose: the alumni version of the Randomness email list – "anything and everything is fair game".

Area List Serves: (stay tuned for more; feel free to suggest)

Boston-alumni@lists.olinalumni.org [sign up]

Members: graduate and non-graduate alumni interested in greater-Boston-area events and announcements. Members must subscribe.

Purpose: communicate about things only relevant to alumni in the Boston area, such as local events, calls for volunteers, requests to crash on couches, offers to sell TVs, and anything else you just want to send out to the local subset.

BayArea-alumni@lists.olinalumni.org [sign up]

Members: graduate and non-graduate alumni interested in California - Bay area events and announcements. Members must subscribe.

Purpose: communicate about things only relevant to alumni in the California - Bay area, events in that area, calls for volunteers in that area, requests to crash on couches, offers to sell TVs, and anything else you just want to send out to that area’s subset of alumni.

Seattle-alumni@lists.olinalumni.org [sign up]

Members: graduate and non-graduate alumni interested in Seattle area events and announcements. Members must subscribe.

Purpose: communicate about things only relevant to alumni in the Seattle area, events in that area, calls for volunteers in that area, requests to crash on couches, offers to sell TVs, and anything else you just want to send out to that area’s subset of alumni.

Should alumni use help.desk@olin.edu to report alumni list, alumni forwarding, or Alumni Directory concerns?
Yes, please send any help requests to the help desk application email address, help.desk@olin.edu. It will generate a ticket for IT to follow up on. We also recommend that you cc a staff member of Parent and Alumni Relations.

Where can alumni go for discussion forums, meeting notes and shared documents that are only within Olin Alumni community?
Olinalumni.org is a site with Olin alumni resources, including a Forum, where we sometimes post discussion topics and meeting minutes, a list of email lists, and a wiki.

What other communication can Alumni expect from the College?
Alumni receive individual email announcements and invitations and similar digests of campus happenings such as e-campus newsletters, the Link and OlinOvations.
Career Services

What job opportunity resources are available to alumni?

The Office of Post Graduate Planning (PGP) has implemented NACELink, a career services application for employers, students and alumni. It allows employers to post jobs and set up interviews while keeping the PGP office involved. It also enables students and alumni to search and apply for jobs, and upload resumes and cover letters. Please stay tuned for more information on this resource. You may also contact this office to pass along career or grad school updates, or for assistance in your job search process at postgrad@olin.edu or 781-292-2280. Many more resources are available on the Post Graduate Planning website: www.olin.edu/pgp.

Admission

Will alumni be able to help with the admission process at Olin?

Admission coordinates an Admission Ambassador program whereby alumni will assist the Admission team in representing Olin at local college fairs and similar events in their area. Local alumni have served as application readers for the past two years as valuable members of reading teams. Admission open houses feature alumni panels and chats, and alumni serve as interviewers at Candidates’ Weekends. To sign-up for this or other alumni volunteer opportunities, please visit the alumni website.